

Department Information

The Department of Infrastructure (INF) provides high quality services to the public and Government of the Northwest Territories' (GNWT) departments, boards and agencies including the planning, design, construction, acquisition, operation and maintenance of public transportation infrastructure and the buildings, works and equipment required for the GNWT to deliver its programs and services. INF makes essential petroleum products available for sale to the public where these products are not provided by the private sector, and promotes the development and increased use of energy efficient technologies. INF also regulates electrical and mechanical safety services and licenses individuals and vehicles operating in the territory.

For more information please refer to the Department of Infrastructure website at <http://www.inf.gov.nt.ca/>

Job Information

This job opening is for two (2) indeterminate positions.

Reporting to the Manager, Accommodations Services, the position is located in Yellowknife and provides services to 27 airports. It involves communication and negotiation with airport stakeholders (i.e., other government departments, air carriers, outside agencies and Municipal Governments).

The scope of authorities for this position includes:

- Negotiation, amendment, or replacement of approximately 200 existing / new commercial agreements per year.
- Signing authority for agreements with an initial term up to 10 years including assignments, mortgages and subleases.
- Maintenance of approximately 400 legal agreements with a total value up to \$2.5 million.
- Expenditure initiation authority up to \$20,000.00 and contract performance authority of \$100,000.00.

Typically, the above qualifications would be attained by:

- Post-secondary degree in Urban Planning or Real Estate; candidates having a degree in Finance, Commerce or Business Administration, majoring in a related area such as marketing, economics, or Canadian contract law will be considered.

- Minimum 3 years of experience as a Leasing/Property Manager or active in leasing and/or land development for government, government agency or private industry
- Experience in municipal planning processes is also preferred.

Equivalencies

Equivalent combinations of education and experience will be considered.

Eligibility

Eligibility lists may be created from this competition to fill future term and indeterminate positions.

Affirmative Action

Candidates must clearly identify their eligibility in order to receive priority consideration under the Affirmative Action Policy.

Diversity and Inclusion

The Government of the Northwest Territories is an inclusive workplace. If you have a disability and you require support during the hiring process, you are encouraged to identify your needs if you are contacted for an assignment or interview so that you may be accommodated during the hiring process.

Job Opening Information

Job Opening ID # 16690

Closing Date: March 24, 2019 - 23:59, Mountain Standard Time

GNWT Inquiries

Inquiries Only:

Management and Recruitment Services

Department of Finance

Government of the Northwest Territories

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